



कार्यालय प्रधान मुख्य आयकर आयुक्त,  
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,  
दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,  
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,  
टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F. No.Pr. CCIT/Estt/ITAT/17A/2020-21

Date: 29-01-2021

**ORDER**

Sub: Establishment – IT Department, A.P. & Telangana, Hyderabad – Addl. Charge arrangement – for the posts of Sr.AR-II, ITAT-1, A-Bench, Hyderabad and Sr.AR-II, ITAT-2, B-Bench, Hyderabad – Reg.

Ref: This office order of even number, dated 21.01.2021.

Please refer to the above.

2. Vide orders cited under reference, Sri A. Venkata Rao, JCIT, Range-9, Hyderabad and Sri M N Murthy Naik, Addl.CIT, Range-1, Hyderabad are holding the additional charge of the posts Sr. AR-2, ITAT-1, A-Bench, Hyderabad and Sr.AR-2, ITAT-2, B-Bench, Hyderabad respectively.

3. In continuation to this, the following officers shall hold the additional charge of the posts as mentioned in column no. (3) against their names for the period as specified below, in addition to their regular charge:

**ROSTER FOR 'A' BENCH:**

S.No.	Name & Designation of the Officer S/Shri/Smt/Mrs.	Addl. Charge for the post of	Period for which Additional Charge to be held
1.	Battula Bala Krishna, Addl.CIT(ReAC) (VU)-1(1), Hyderabad	Sr.AR-II, ITAT-1, A Bench, Hyderabad	From 01.02.2021 to 05.02.2021
2.	Sandeep Kumar Mehta, JCIT, TDS Range-2, Hyderabad	Sr.AR-II, ITAT-1, A Bench, Hyderabad	From 08.02.2021 to 12.02.2021
3.	K N Suresh Babu, JCIT(Audit), Hyderabad	Sr.AR-II, ITAT-1, A Bench, Hyderabad	From 15.02.2021 to 19.02.2021
4.	N Swapna, Addl.CIT(TP), Hyderabad	Sr.AR-II, ITAT-1, A Bench, Hyderabad	From 22.02.2021 to 26.02.2021

**ROSTER FOR 'B' BENCH:**

S.No.	Name & Designation of the Officer S/Shri/Smt/Mrs.	Addl. Charge for the post of	Period for which Additional Charge to be held
1.	Subrahmanyam Tota, JCIT, Range-8, Hyderabad	Sr.AR-II, ITAT-2, B Bench, Hyderabad	From 01.02.2021 to 05.02.2021
2.	D J Prabhakar Anand, Addl.CIT, Range-2, Hyderabad	Sr.AR-II, ITAT-2, B Bench, Hyderabad	From 08.02.2021 to 12.02.2021
3.	Kanika Aggarwal, JCIT, Range-5, Hyderabad	Sr.AR-II, ITAT-2, B Bench, Hyderabad	From 15.02.2021 to 19.02.2021
4.	V M Mahidhar, Addl. DIT(I&CI), Hyderabad	Sr.AR-II, ITAT-2, B Bench, Hyderabad	From 22.02.2021 to 26.02.2021

4. I am directed to inform that the officers are requested not to apply for any leave during the above period, plan their work accordingly, and attend the ITAT duties without fail.

5. Further, the directions of the CIT (Admin. & TPS) are communicated as under:

**“Officers posted on roster duty at the ITAT shall ensure that cases as per the cause list are represented. In case of unavoidable circumstances only, suitable adjournment petitions should be moved as per procedure with valid reasons and documentary evidences, if any.”**

6. Sri Sunil Kumar Pandey, Sr.AR-1, ITAT-1, A-Bench, Hyderabad and Sri R.M Mujumdar Sr.AR-1, ITAT-2, B-Bench, Hyderabad shall hold the additional charge of the posts Sr.AR-2, ITAT-1, A-Bench, Hyderabad and Sr.AR-2, ITAT-2, B-Bench, Hyderabad respectively after the above period until further orders.

7. This is issued with the approval of the CIT (Admin. & TPS), Hyderabad.

*B. Srinivasa Rao*  
29/11/2021

(B SRINIVASA RAO)

Joint Commissioner of Income Tax (OSD)

(Hqrs)(Admn.),

O/o Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. Officers concerned.
2. All Chief Commissioners of Income Tax in AP & Telangana.
3. Pr.CIT-2, Hyderabad.
4. Pr.CIT-4, Hyderabad.
5. Pr.CIT(ReAC)(VU)-1, Hyderabad.
6. CIT(TDS), Hyderabad.
7. CIT(Audit), Hyderabad.
8. CIT(IT&TP), Hyderabad.
9. CIT(DR), ITAT, A-Bench, Hyderabad.
10. CIT(DR), ITAT, A-Bench, Hyderabad.
11. DDOs concerned.
12. ZAO, CBDT, Hyderabad.